

Group Exercise Coordinator (Part-Time)

Major responsibilities include: Maintaining a dynamic group exercise schedule; recruiting, hiring, training and evaluating instructors; observing and participating in group ex classes; sub and teach classes as needed; ensuring that group ex areas are in first class condition; departmental payroll; programming; budgetary responsibilities. This 20 hour per week, part time position reports to the Director of Health and Fitness.

Qualifications include: Minimum of 2 yrs of college in fitness or related field; experience with staff management; national group fitness certification (ACE, IDEA, etc); strong customer service skills, good written and verbal communication skills; competence with Word and Excel. Personal training certification a major plus and can increase compensation.

Benefits include paid time off (PTO), flexible hours, holiday pay, flexible spending account 403(b), free membership to our on-site fitness center, indoor/outdoor pools and substantial employee discounts to most Center programs. We are conveniently located near two Metro Red Line stations and have free on-site parking.

Expected Hire Date: We are looking to hire in September, 2014.

E-mail résumé, cover letter and salary requirements to jobs@jccgw.org