

Camp JCC Summer 2016 Leadership and Specialist Positions

[To apply for a position at Camp JCC, please click through to the online application](#)

- Unit Heads – Supervise staff, communicate with parents as well as create and lead programs. Unit Heads lead each unit at Camp JCC including general and specialty programs. This position includes pre-camp responsibilities and meetings. Must have college degree and experience supervising staff as well as communicating with parents. 8 week commitment is required – June 20-August 12.
- Head Counselors – Assist in the leadership within each unit at Camp JCC. Head Counselors interact with campers and counselors, role model best practices and create programs for each unit. Must be completing college or have a college degree (21 years old) with significant camp experience. 8 week commitment is required – June 20-August 12.
- Preschool Teachers – Actively supervise and engage our youngest (4 year old) Camp JCC campers. Will lead a group of campers while giving direction to Junior Counselors in the group. Must have a college degree and experience working with Early Childhood aged children in a school or camp setting. 8 week commitment is required – June 20-August 12.
- Specialists – Create and implement the program curriculum for daily activities at Camp JCC. Must be fun, creative, and energetic with a college degree or equivalent experience. These positions include pre-camp planning and communicating with the Camp JCC Program Director. 8 week commitment is required – June 20-August 12. The following specialist positions are potentially available: Sports, Art, Music, Teva (Nature), Israel, Ceramics, Ropes Course and Drama
- Camp Nurse - **RN required** - Supervise and work “hands-on” in Camp Health Room with campers ages 4-21, including those with special needs. This position requires knowledge of the Maryland State Camp Youth Medical and American Camp Association standards. Must have nursing experience working with children – emergency experience is preferred. This position includes pre-camp responsibilities and meetings. 8 week commitment is required– June 20-August 12.
- Camp Social Worker – **License required** - Supervise the behavior management training and implementation with campers and staff. Work with campers, staff and parents to manage behavior and create a safe emotional environment. This position requires knowledge of child development and experience working with children/teens in a camp/school setting. This position includes pre-camp responsibilities and meetings. 8 week commitment is required– June 20-August 12.
- Office Assistant Receptionist - Responsible for answering phones, greeting parents in the office and providing daily general office back-up support for Camp Office Manager. Must be proactive and creative with outstanding customer service skills and discretion. Must have a college degree and be comfortable in a constantly changing, fast-paced environment; comfortable working with parents, teenagers and campers; and comfortable doing all tasks assigned ensure the smooth operation of the Camp Office. 9 week commitment is required– June 20-August 12.
- Transportation/Attendance Administrator - Responsible for coordinating the daily arrival and departure of all campers including communicating with parents through phone and email.

Must be proficient on the computer and provide outstanding customer service. Must have a college degree and be comfortable in a constantly changing, fast-paced environment. 9 week commitment is required– June 13-August 12.

- Shelf Room/Operations Coordinator - Responsible for coordinating of all supplies, snack and daily spending at camp. Responsibilities include shopping, planning snack menu, distributing supplies and requesting checks. This position is an important part of the pre-camp planning and a 10 week commitment is required – June 1 -August 12.
- Field Trips and Logistics Coordinator – Responsible for the implementation of all out of camp trips. Also responsible for the logistical aspects of the shelf room, including but not only subject to, purchasing supplies, both on-line and in person, and maintaining credit card receipts and expense reports. Must have college degree or above and have experience with coordinating large groups of campers and staff and good with details. Experience with excel preferred. 8 week commitment is required – June 20-August 12
- Assistant Aquatics Director - Responsible for overseeing the recreational swim program at camp. This person will help supervise the swim instructors. 8 week commitment is required– June 20-August 12.