

## ***Adult Sports Site Coordinator***

### **Responsibilities:**

- Ensure excellent customer service
- Keep team line-ups and scores
- Get the field ready to play
- Ensure umpires arrive and follow ground rules

### **Qualifications:**

- Must be able to lift at least 30lbs.
- Must be able to work evenings, weekends and some holidays.
- Ability to work with the public, program participants and other employees in a pleasant, courteous manner as required by the position.

### **Experience:**

- Experience in coordinating sports leagues a plus
- Proven ability to work with adults
- Experience with baseball/softball and their rules

We are conveniently located near two Metro Red Line stations and have free on-site parking.

### **How to Apply:**

Send résumé and salary requirements to [jobs@jccgw.org](mailto:jobs@jccgw.org)