

Adult Sports Site Coordinator

The Jewish Community Center of Greater Washington is seeking a part-time, Adult Sports Site Coordinator to oversee and coordinate our Adult Softball Leagues.

Responsibilities:

- Get the ball field ready to play
- Ensure umpires arrive and follow ground rules
- Keep team line-ups and scores
- Ensure excellent customer service

Experience:

- Experience with baseball/softball and their rules
- Experience in coordinating sports leagues a plus
- Proven ability to work with adults

Qualifications:

- Must be able to lift at least 30lbs.
- Must be able to work evenings, weekends and some holidays.
- Ability to work with the public, program participants and other employees in a pleasant, courteous manner as required by the position.

How to Apply:

Send résumé and salary requirements to jobs@jccgw.org